



Community
Committee



Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in Bramley Community Centre
Waterloo Lane, Bramley, Leeds, LS13 2JB
Wednesday, 9th March, 2016 at 7.30 pm**

Councillors:

A Lowe

J McKenna

A Smart

C Gruen

J Heselwood

K Ritchie

J Illingworth

F Venner

L Yeadon

Armley;

Armley;

Armley;

Bramley and Stanningley;

Bramley and Stanningley;

Bramley and Stanningley;

Kirkstall;

Kirkstall;

Kirkstall;

**INFORMAL COMMUNITY COMMITTEE WORKSHOP ON SOCIAL ISOLATION WILL
START AT 6:00PM FINISHING AT APPROXIMATELY 7:30PM**





Co-optees

Hazel Boutle

Armley Ward

Eric Bowes

Armley Ward

Kim Frangos

Armley Ward

Annabel Gaskin

Bramley & Stanningley Ward

Stephen McBarron

Bramley & Stanningley Ward

Sam Meadley

Kirkstall Ward

Erica Mitchell

Kirkstall Ward

Marvina Newton

Bramley & Stanningley Ward

Mick Park

Kirkstall Ward

Agenda compiled by: Debbie Oldham 0113 395 1712

Governance Services Unit, Civic Hall, LEEDS LS1 1UR

West North West Area Leader: Baksho Uppal Tel: 395 1652

Images on cover from left to right:

Armley - Armley Mills; Armley Library (old entrance)

Bramley & Stanningley - war memorial; Bramley Baths

Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>6:00PM - INFORMAL COMMUNITY COMMITTEE BUSINESS</p> <p>COMMUNITY COMMITTEE TOPIC: SOCIAL ISOLATION</p> <p>Welcome and Introduction from the Chair – Cllr. Kevin Ritchie</p> <p>Introduction to the topic – Cllr. Alison Lowe</p> <p>Presentation on social isolation – Mick Ward (Adult Social Care) and Liz Messenger (Public Health)</p> <p>Opportunity for questions from the audience</p> <p>Discussion Workshops</p> <p>Workshop 1:</p> <ul style="list-style-type: none"> • Based on the mapping information presented and local knowledge, what assets are there in each ward? e.g. community buildings, groups, organisations and events • Who is isolated and how are individuals identified? <p>Workshop 2:</p> <ul style="list-style-type: none"> • What actions can be taken to link people who are isolated to locally based groups and activities? How do we create connections? • What are the barriers? <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	1 - 6

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the Inner West Community Committee meeting held on 9th December 2016.</p>	7 - 14
8	Armley; Bramley and Stanningley; Kirkstall		<p>WELLBEING FUND UPDATE AND MONITORING REPORT</p> <p>The report of the West North West Area Leader updates Members on the projects funded through the Inner West Wellbeing Fund and Youth Activities Fund budgets. It presents projects approved by delegated decision since the last meeting and outlines the applications received through the open commissioning round for funding in the 2016/17 financial year.</p>	15 - 26

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Armley; Bramley and Stanningley; Kirkstall		<p>COMMUNITY COMMITTEE UPDATE REPORT</p> <p>The report of the West North West Area Leader updates the Community Committee on the work of the three sub groups of the Committee: General Purposes, Children and Young People and Environment. The report also updates the Committee on community events, local projects and Partnership working that has taken place in the area since the last meeting.</p>	27 - 32
10	Armley; Bramley and Stanningley; Kirkstall		<p>DATES, TIMES AND VENUES OF THE COMMUNITY COMMITTEE MEETINGS 2016/2017</p> <p>The report of the City Solicitor requests Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2016/2017 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.</p>	33 - 36
11	Armley; Bramley and Stanningley; Kirkstall		<p>REPORT ON THE BOXING DAY FLOODS</p> <p>The report on the Boxing Day floods will be published as a supplementary item to this agenda prior to the meeting and hard copies will be available at the meeting.</p> <p>MAP OF VENUE</p> <p>Bramley Community Centre Waterloo Lane, Bramley, LS13 2JB</p>	37 - 38

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

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Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

Social Isolation Discussion Report



Foreword by Cllr Kevin Ritchie

Chair of the Inner West Community Committee

Social isolation is prevalent in many of our local communities but is not always obvious. It can affect a range of individuals for many different reasons and is not confined to those we might typically think of as isolated such as older people. It can have a significant impact on our physical as well as mental health.

In the Inner West we have a vibrant and varied range of local groups and organisations as well as assets such as community buildings, religious organisations and interest groups . Part of our work on social isolation is around joining up individuals to activities that offer areas of interest – this may involve establishing new activities or looking at what the barriers are to people accessing existing activities.

At the March Community Committee we will be looking at which groups in Inner West are socially isolated and how do we identify and engage with them as well as looking at what we already have in place that might be able to meet some of their needs.

Agenda

The meeting is focusing on the Inner West Area which comprises Armley, Bramley & Stanningley and Kirkstall wards.

- 1. Welcome and Introduction from Chair – Cllr Kevin Ritchie**
- 2. Introduction to the topic – Cllr Alison Lowe**
- 3. Presentation on social isolation – Mick Ward, Chief Officer, Commissioning & Liz Messenger, Public Health**

There will be an opportunity for questions following the speakers' contributions.

4. Workshop Discussions

Workshop 1:

- Based on the mapping information presented and local knowledge, what assets are there in each ward? E.g community buildings, groups, organisations and events.
- Who is isolated and how are individuals identified?

Workshop 2:

- What actions can be taken to link people who are isolated to locally based groups and activities? How do we create connections?
- What are the barriers?

Social Isolation

1. The quality and quantity of social relationships affect health behaviours, physical and mental health, and risk of mortality.
2. Anyone can experience social isolation and loneliness. While social isolation is more commonly considered in later life, it can occur at all stages of the life course. Particular individuals or groups may be more vulnerable than others, depending on factors like physical and mental health, level of education, employment status, wealth, income, ethnicity, gender and age or life-stage.
3. There are links between health and social inequality and social isolation; many factors associated with social isolation are unequally distributed in society.
4. Factors that influence social isolation and loneliness operate at the individual level, the level of the community or local area and at the wider societal level. Individual and community level factors that impact on social isolation are nested in the wider social, economic, political and cultural context.
5. A range of services provided by the public sector, private sector, third sector and community and voluntary services may have the potential to impact on social isolation, even if this is not their primary aim. For example, aspects of the built and natural environment and transport infrastructure can help or hinder efforts to enhance social connections.
6. Learning from specific interventions already in place in local areas can be used to inform work in other local areas to reduce social isolation. Although the context of social isolation across local areas may differ, a recurrent theme is the importance of involving communities in the design of interventions and the way they are managed and implemented.



(Public Health England
September 2015)

What are the factors that can lead to social isolation?

There are a whole range of factors that can lead to an individual becoming social isolated, these include:

BEING OLDER

POOR/ ILL HEALTH

FAMILY SEPARATION/ RELATIONSHIP BREAKDOWN

LIVING APART FROM YOUR FAMILY

BEING A SINGLE PARENT

POVERTY/ LACK OF MONEY/ FINANCIAL ISSUES

BULLYING

SENSE OF NOT FITTING IN

LACK OF SOCIAL / CULTURAL COHERENCE

BEREAVEMENT

BAD WEATHER

MENTAL HEALTH ISSUES

What Can Be Done About Social Isolation?

The range of interventions for alleviating loneliness and social isolation can be grouped into:

- one-to-one interventions
- group services and
- wider community engagement.



Photo: Creative Commons



Photo: New Wortley Community Centre

Asset Based Community Development - ABCD

Asset Based Community Development (ABCD) is an approach based on the principle of identifying and mobilising individual and community '**assets**', rather than focusing on problems and needs.

Aspects of this approach include:

- targeting appropriate communities to work with
- using local assets to empower people and communities
- valuing resilience
- strengthening community networks
- building trust between service providers and communities.

INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 9TH DECEMBER, 2015

PRESENT: Councillor K Ritchie in the Chair

Councillors C Gruen, J Heselwood,
J Illingworth, A Lowe, J McKenna,
F Venner and L Yeadon

Co-optees E Bowes, K Frangos, A Gaskin,
S McBarron, S Meadley, M Park

24 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

25 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items

26 Late Items

There were no late items. However supplementary information relating to Item 12 Appendix 2 was circulated to all Members prior to the meeting.

27 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

28 Apologies for Absence

Apologies for absence were received from Cllr. Alice Smart, Co-optees Hazel Boutle, Erica Mitchell and Marvina Newton.

29 Open Forum / Community Forums

On this occasion there were no speakers at the open forum.

30 Minutes

RESOLVED – That the minutes of the meeting held on 9th September 2015 be approved as a correct record.

31 Matters Arising

Minute 22 Wellbeing Fund Update

Some Ward Members were disappointed that no agreement had been reached in relation to using the Wellbeing funding as one pot of money for the area rather than splitting the allocation equally between wards.

They requested that this matter be revisited.

32 Early Years Outcomes Update 2015

The Early Years Outcomes Update 2015 was presented by the Early Years Foundation Stage Improvement Manager.

The report provided a brief overview of the statutory assessment outcomes at the end of the foundation stage at a national, city wide and local level.

The Officer informed the Committee that the Good Level of Development (GLD) was improving in Leeds with a rise from 51% to 62% from 2013-2015. However, Leeds is still below the national GLD which was 66% in 2015.

The Members were told that in 2013 Leeds was ranked 152 out of 152 local authorities for the 'inequality gap' measure at the end of the Early Years Foundation Stage. Leeds has managed to narrow the attainment gap over the last two years and is now ranked 116.

The Officer listed the areas that the Early Years Foundation Stage had supported schools to raise attainment in the early years this year.

- Moderation Cluster meetings
- Early years locality network meetings
- Leadership Forums
- Bespoke work with learning improvements consultants
- Universal training offer
- Targeted training and support
- Supporting Private Voluntary and Independent settings and childminders to improve quality

Members discussed at length the differences of the GLD between similar schools in each of the wards and questioned why there were such significant differences between schools in comparable areas.

Members were assured that figures would be challenged, meetings held and plans drawn up to address the issues. Armley Ward Members requested that officers come back to the Committee with information on Plans for Castleton and St Bartholemews primary schools.

Members discussed the following issues:

- Size of cohorts
- Focussed work within the underperforming schools in Inner West
- How primary schools in the Inner West matched up to primary schools nationally
- Nursery training

- Pre-school provision

Members raised their concerns that the tables highlighted differentials between areas as Hawksworth Wood Primary located in one of the most deprived areas of the city was performing well where as other schools in similar locations were not performing as well. Members requested that information be brought to the next Community Committee's General Purposes meeting.

RESOLVED – That Members noted and supported the recommendations as set out in the submitted report

Cllr. Illingworth arrived during this item.

33 Schools Place Planning

An Officer from Capacity Planning and Sufficiency presented the report on School Place Planning.

The Community Committee were informed that in the Inner West area it is projected that there would be a need for an additional 1.5 forms of entry for September 2016 in the Armley and Wortley Primary Planning Area, of which 1 form of entry would be required permanently; 0.5 form of entry in the Bramley area for 2016 and beyond; and 2 forms of entry required for Kirkstall, Burley and Hawksworth Wood area of which 1.5 forms of entry would be required permanently.

Members were informed that discussions were taking place with local schools to accommodate the expansions that are required to address the additional need.

Although there is no immediate need for additional secondary places in the area discussions would be taking place with secondary schools to meet the projected increased demand from 2018 onwards.

The Members discussed the following issues:

- The consultation that was on going with the primary schools in the area and the success of the consultation that had taken place with Bramley Primary
- The growing population within the City
- Planning for longer term provision

RESOLVED – That the Community Committee:

- Noted the content of the report and the progress to date
- Supported the expansions of the schemes in schools to provide bulge and permanent additional school places

34 **Environmental Services Update Report and Service Agreement for 2015/16**

The Locality Manager, Environmental Action Service was in attendance at the meeting. He presented for approval a new Service Agreement between the Committee and the Environmental Action Service to help maintain clean and tidy neighbourhoods across the Inner West area.

The Locality Manager explained to the Committee that the Environmental Action Service had taken on new functions including:

- Graffiti removal, needle picking, public toilet cleaning, ginnel clearance, LCC bin-yard clearance
- Household bulky item collection service, and
- Work previously done by 'Estate Caretakers' in council housing areas

Members were informed that the service had been working with the Keep Britain Tidy Group on Armley Town Street. It was hoped that the service would be able to do more work with communities.

Members were updated about the restructure within the service and the new ways of working within dedicated teams. The Priorities for the service including spending, service structures, and roles were set out in the submitted report.

Members raised their concerns about leaves which had accumulated in certain areas. Members were informed that this work was on going however the wet weather had been a factor in not been able to collect the leaves. A co-optee from the Kirkstall Ward also had concerns in relation to leaf fall at St Ann's Lane and the fact that it could potentially be dangerous. The Locality Manager asked Members to contact him with areas of concern so that he could address.

Members discussed the following issues:

- Tenant Scrutiny Report
- Scheduling of work for ginnels
- Litter picking in Armley and Bramley working well
- Improvement in bulky waste collection
- Work with volunteer groups

RESOLVED - The Community Committee;

- approved the Service Agreement for the 2015/16 municipal year;
- delegated the responsibility to oversee the development and delivery of the Agreement and associated 'Plans on a page' to the Environmental Sub Group, with input through ward member and sub-group meetings.

Cllr. J McKenna left the meeting during this item.

35 West North West Locality Community Safety Partnership Annual Report

Inspector Simon Jessup and the Area Community Safety Co-ordinator presented the annual report of the North West Locality Safety Partnership.

The crime figures for the Inner West area were tabled at the meeting. Inspector Jessup explained to the Committee that there had been changes in how crime is reported and logged and this had affected the figures as presented.

The Inspector spoke about the crimes for the Inner West area as listed at page 44 of the submitted report highlighting the increase in vehicle crime and burglary.

Members discussed the figures and the changes in recording crime and crime issues in their wards.

The Inspector told the Committee that the best way to report crimes was through 'Crimestoppers' as this helped build up intelligence.

The Committee noted that partnerships within the Inner West were working well.

The inspector informed the Committee that in February 2016 there would be a transition to a new operating model, which was necessary to ensure that demand can be met across all work areas with reduced staffing.

The main areas of change to be:

- Majority of police officers will work on a 24/7 shift pattern
- Inspector Jessup would retain overall responsibility for Inner West and remain the contact for the Committee
- Core Neighbourhood Problem Solvers would be:
 - A Partnership Ward Area Sergeant
 - 11 Ward Managers
 - 21 PCSOs

The Inspector also informed Members of a pilot in Armley which would see more Special Constables in the area to undertake work around safeguarding.

He explained that this would take time to train up the Specials and that this route was the only way into the police force.

Members were informed that in January a review would take place to look at lessons learnt in Domestic Homicide, invites would be sent out shortly.

The Chair said that the Committee realised that the Police do a difficult job and appreciated the work that they do in the area.

RESOLVED – That Members continue supporting the locality Community Safety Partnership in relation to continuing to delivering towards the Safer

Leeds priorities through effective partnership working set out by Safer Leeds for 2015/16

36 Finance Update and Monitoring Report

The report of the Area Leader updated the Members on the projects funded through the Inner West Wellbeing Fund and Youth Activities Fund budgets. It also asked Members to approve the applications process for the bids to the 2016/17 Wellbeing budget.

Members attention was drawn to paragraph 6 of the submitted report which provided the Members with the remaining balances for each ward.

Members were reminded that now in quarter 3 of the financial year and to contact the Communities team if they had a project which they would like to fund.

Members were informed that the project 'Football and your future' had been withdrawn as there had not been sufficient take up. The funding had been returned to the pot.

Members were also informed the Community Led Local Development (CLLD) programme which the Committee had agreed to support with £3,100 had now had the bid submitted. The Committee to be kept informed.

Members were provided with an update on the Woodbridges Youth Project which the Committee had approved funding for an eight week period to pilot at youth club. The pilot had exceeded expectation with an average of 18 young people attending each week. In order to continue the project without a break the Ward Members and the Committee Chair agreed that £6,109 Youth Activities funding be approved by delegated decision to maintain provision during term time until the end of July 2016.

Members were reminded that the Wellbeing Commission round was on going and would remain open until 15th January 2016. To date 4 applications had been received. The Members workshop to review all the projects will be held Wednesday 10th February 2016, 10:00-12:30.

RESOLVED – That Members:

- Noted the balance of the 2015/16 Wellbeing budget and Youth Activities Fund
- Noted the monitoring report for the Wellbeing (Appendix 3) and Youth Activities Fund (Appendix 4) projects to date as per the submitted report
- Noted the Wellbeing project that had been withdrawn
- Considered the new application listed at paragraph 6 of the submitted report
- Noted the 2016/17 Wellbeing commissioning round key dates.

37 Community Committee Update Report

The report of the West North West Area Leader (Citizens and Communities) updated the Community Committee on the work of the three groups of the Committee: General Purposes, Children and Young People and the Environment.

The Committee was informed about the Chair and Champions meeting that had been held on 2nd November. The Committee was told what the meeting was and how it worked. This was the first meeting of its kind in the Inner West the meeting covered three of the themed lead areas: Environment, Housing and Community Safety.

The Committee was informed that the Christmas lights switch on at both Armley and Bramley had gone well.

The Dog chipping event at Hawksworth Wood had been a success.

Members were informed of a bid to set up a 'Pocket Park' behind St Ann's Mills. Cllr. Illingworth provided the Committee with details of the process involved and that the outcome of the bid would not be known until end of January 2016.

In response to a question Communities Team said that they would find out when the redevelopment of the Town and District Centre would be underway.

RESOLVED – Members noted the report including the key outcomes from the sub groups.

38 Chairs Closing Remarks

The Chair thanked everyone for attending and wished everyone a Merry Christmas.

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Report of: Area Leader, West North West

Report to: Inner West Community Committee

Report author: Zoe Tyler (0113 3367869)

Date: 9th March 2016 **For decision**

Wellbeing Fund Update and Monitoring Report

Purpose of report

1. The purpose of this report is to update Members on the projects funded through the Inner West Wellbeing Fund and Youth Activities Fund budgets. It presents projects approved by delegated decision since the last meeting and outlines the applications received through the open commissioning round for funding in the 2016/17 financial year.

Members are asked to:

- a) Note the balance of the Wellbeing budget for 2015/16
- b) Note the projects approved by delegated decision listed at 4-9
- c) Approve the new 2016/17 projects listed at 16
- d) Consider the deferred projects listed at 17
- e) Note the balance of the Capital Fund
- f) Note the balance of the Youth Activities Fund

Main issues

Current position

1. Since March 2015, the Committee awarded grants totalling £191,787 to 48 projects following an open application round. The list of projects funded so far in 2015/16 is presented at **Appendix 1**.

Wellbeing balances

2. The remaining balance available per ward for 2015/16 are as follows:

Remaining Balances For 2015/16	
Armley	£8,108
Bramley & Stanningley	£5,795
Kirkstall	£4,022

New Wellbeing Applications

3. Since the last meeting the following revenue applications have been approved by via Delegated Decision.
4. IW.15.43.LG Red Grit Acting Course – Red Ladder Theatre Company - £1,811
The project promotes social cohesion and confidence building through actor training courses. This project will specifically target Hawksworth, Vespers and the Abbeydales. The course is normally offered in Leeds and each year there is a waiting list of people wishing to attend. This will be the first time it has been offered in Inner West.
5. IW/15.44.LG Kirkstall Flood relief projects – LCC Communities Team WNW - £10,000
A flexible budget allocated by Ward Members to support the community recovery from the boxing day floods.
6. IW.15.45.LG Milford Rugby Club equipment - £2,200
Funding to replace flood damaged equipment at the community rugby club.
7. IW/15.46.LG Kirkstall in Bloom garden - £3,000
To fix the wall and steps and carry out planting at the community garden opposite the Kirkstall Leisure Centre.
8. IW.15.47.LG Broadleas Teatime Club – Barca Leeds - £5,779
Funding to provide a tea time youth club provision to young people aged 5 - 11 years living on the Broadlea estate based at Broadlea Community Centre for one year. The

club will help build new friendships, offer the opportunity to engage in sporting activities, healthy cooking, and arts and crafts sessions around themes such as internet safety, stranger danger and family relationships.

9. IW.15.48.LG Kirkstall Pocket Park – Kirkstall Valley Park - £9,750

(£4,050 rev & £5,700 cap)

Match funding for a DCLG pocket park by the canal behind Burley rugby club.

Small grants and skips

10. There have been three small grants approved since the last meeting:

11. Preparation for Birth - New Wortley Community Association - £200

To fund a 7 week program to help parents to receive support from professionals and other expectant parents before and after the birth of their child.

12. Shining Light on Dark Winter – Armley Helping Hands - £311

To purchase 42 community safety kits which will be distributed to vulnerable older people during the darker nights in Armley & Wortley.

13. Safe Space - Barca - £495

Funding to re-design the young person’s information space in the new Barca Leeds building.

14. The balance of the small grants and skips budget at 11th February was £2,365.

2016/17 Budget

15. The 2016/17 Inner West Wellbeing revenue budget was approved by Executive Board on 10th February 2016 at £142,345. The Community Committee has opted to split the budget by ward, giving each ward a budget of £47,448. The value of the 2016/17 ward pots, including expected underspends from 2015/16 are shown below:

Ward	Budget allocation for 2016/17	Estimated underspend from 2015/16	Total
Armley	£47,448	£8,109	£55,557
Bramley & Stanningley	£47,448	£5,795	£53,243
Kirkstall	£47,448	£4,022	£51,470
			£160,270

2016/17 Wellbeing Commissioning

16. Between 30th October and 15th January, the Community Committee accepted applications for projects to be funded in the 2016/17 financial year. A total of 46 applications valued at more than £235,000 were submitted. Ward Members have reviewed the applications and the following projects are recommended for approval:

Recommended for approval:

	Project	Organisation	Armley	Bramley	Kirkstall
	Budget		£55,557	£53,244	£52,291
1	Broadlea Grove CCTV monitoring	Housing Leeds		£1,650	
2	Broadlea Hill CCTV Monitoring	Leedswatch		£1,784	
3	Small Grants & Skips	Communities WNW	£2,667	£2,667	£2,666
4	Festive Lights Hire	Leeds Lights	£2,000	£2,600	£2,400
5	Communications budget	Communities WNW	£330	£330	£330
6	Tasking Budget	Community Safety	£1,000	£1,000	£1,000
7	Fairfield Community Centre Development Project	Fairfield Community Centre		£5,000	
8	New Wortley Community Association	New Wortley Community Association	£10,000		
9	Armley Festive Light Switch On event	Communities WNW	£4,320		
10	Shine a Light on Bramley Christmas Lights Switch on 2016	Bramley Lights Project		£3,380	
11	Kirkstall Festival	Kirkstall Festival Committee			£5,000
12	Hanging Basket & Easter Egg Hunt	Armley Common Right Trust	£1,000		
12	Kirkstall Community Mosaic Project	Seagulls			£4,137.50
13	Kirkstall Art Trail 2016	KVCA (Kirkstall Art Trail)			£1,500
14	Music in the Attic	Kirkstall Educational Cricket Club			£2,080 ¹
14	Care and Repair	Care and Repair Leeds		£1,000	
15	Second Chance (Furniture) Project	St George's Crypt	£2,000	£2,000	
16	Armley Alcohol Harm Reduction Breakfast Club	BARCA Leeds	£4,000		
17	Hollybush for Enduring Wellbeing	The Conservation Volunteers	£1,757	£1,757	£1,757
18	Young Person's Community Cohesion	Leeds Youth Service in partnership with Armley	£800		

	Project	Cluster TSL			
19	Breeze Saturday Night Project (BSNP) at Armley Leisure Centre	LCC's Breeze Team in partnership with West Yorkshire Police	£6,000 ²		
20	Children's Champion: Hawksworth Wood	St. Marys Church: Hawksworth Wood			£2,500 ³
21	National Pool Lifeguard Qualification	Bramley Baths and Community Ltd		£2,841	
22	Aireborough Supported Activities Scheme 2016	Aireborough Supported Activities Association			£811
23	Egyptian Mummy Learning Experience	Manor Park Surgery		£3,000	
24	Bramley Community Shop	UpBeat		£4,000 ⁴	
	Total		£35,874	£33,009	£24,181.50
	Balance Remaining		£19,683	£20,235	£28,109.50

¹ Funding for 6 months with the option to secure another 6 months dependent on monitoring

² Match funding from Youth Activities Fund

³ Match funding from Youth Activities Fund

⁴ Six months funding to be reviewed at end of funding period

17. A decision on the following projects will be deferred pending further consideration:

Deferred Pending Further Consideration

	Project	Organisation	Armley	Bramley	Kirkstall
1	Assumption Church Centre Development	Assumption Church (Parish of Our Lady of Kirkstall)			£11,815
2	Sound and Vision	HOPS			£10,163
3	Bramley Grit Bin Refills	Communities WNW		£604.32	
4	Bramley Community Shop	UpBEAt – Bramley Elderly Action's CIC		£9,000	
3	New Migrant Support Project	Communities Team - WNW	£3,244		
4	Money Buddies	Ebor Gardens Advice Centre	£2,949		£1,473
5	Tackling Noise Nuisance from Student Properties	Leeds Anti-Social Behaviour Team			£1,000
6	Citizenship Academy	AIM Education	£1,779.50	£889.50	
7	Armley and Bramley Summer Holiday Targeted Provision	Leeds Youth Service	£700	700	
8	Youth Service: Kirkstall Ward Mini-Projects	Leeds Youth Service			£2,100
	Total of Deferred Applications		£8672.50	£11,193.82	£26,551

18. Projects not proceeding this financial year

Project	Organisation	Amount
Persian Residents Wellbeing Project	Persian Association Ltd	£2,830
Irish arts and music workshop activities in Kirkstall 2016-17	Leeds Irish Arts Foundation (LIAF)	£600 ¹
Winter Warmer Packs	Communities Team -WNW	£9,000
Voice for All	Leeds Involving People	£19,334
West Leeds Juniors – Handball Development	West Leeds Juniors	£1,870
Get Active, Stay Active	Armley LAZER Centre (ALC)	£5,521
Want to be Healthy	Russian Speakers’ Group for Children	£2,500 ²
Bramley Junior Parkrun	Parkrun	£3,000
New Wortley Urban Rangers	Groundwork Leeds	£2,565
Site-based Gardener for the Inner West Area (Bramley & Stanningley)	Leeds City Council, Parks and Countryside	£9,796
	TOTAL	£57,016

¹ Awarded a small grant contribution

² Awarded a small grant contribution

Capital Wellbeing Balance

19. Since the last meeting a project from Kirkstall Valley Park has been approved by Delegated Decision. The Wellbeing contribution of £5,700 capital and £4,050 revenue will match fund a contribution from DCLG for a pocket park behind St Anns Mill. This is referenced at point 9 in this report.

20. The balance of the capital budget at 11th February was £5,900.

Youth Activities Fund

21. The Inner West Community Committee had a Youth Activities Fund budget of £55,738 for 2015/16. Since April twelve projects have been funded at a total cost of £44,622 and are listed at **Appendix 2**.

22. Since the last meeting the following YAF application was approved by via Delegated Decision.

IW.15.12.YAF: School holiday camp – Aim Education - £4,150
Funding for activities during the Easter and Summer school holidays

23. The ward balances of the Youth Activities Fund are as follows:

Armley - £2,278

Bramley & Stanningley - £44

Kirkstall - £7,106

Corporate considerations

24. Consultation and engagement

Elected Members have been consulted on local priorities through the former Area Committee Business Plans. The 2016/17 commissioning round began with a communication to all Community Committee contacts and advertised on social media.

Consultation with Young People will continue to identify potential projects for the Area Committee's Youth Activities Fund.

25. Equality and diversity / cohesion and integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. .

26. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

27. Risk management

Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

28. The Community Committee has invested its Wellbeing funding in a wide variety of projects within local communities. The majority of projects are progressing as planned with some very positive outcomes recorded. There is some underspend in 2015/16 and a number of projects have been approved from this year's funding by delegated decision.

29. The Community Committee opened its commissioning round for 2016/17 applications in October 2015. A total of 46 applications have been received, with 23 recommended for immediate approval

30. A number of projects have been identified for the remainder of the Youth Activities Fund for 2015/16.

Recommendations

31. Members are asked to:

Note the balance of the Wellbeing budget for 2015/16

- a) Note the projects approved by delegated decision listed at 4-9
- b) Approve the new 2016/17 projects listed at 16
- c) Consider the deferred projects listed at 17
- d) Note the balance of the Capital Fund
- e) Note the balance of the Youth Activities Fund

Funding / Spend Items	Armley	Bramley	Kirkstall	Area Wide
Wellbeing Balance b/f 2014/15	£ 57,934.20	£ 23,807.28	£ 10,165.61	£ 91,907.09
Wellbeing New Allocation for 2015/16	£ 52,896.67	£ 52,896.67	£ 52,896.66	£ 158,690.00
Total Wellbeing Spend	£ 110,830.87	£ 76,703.95	£ 63,062.27	£ 250,597.09
Youth Activities b/f 2014/15				£ 19,869.00
Youth Activities New Allocation for 2015/16				£ 44,370.00
				£ 64,239.00
Total Available (inc b/f) 2014/15				£ 250,597.09
				£ 215,514.26
amount budget available for schemes 2015/16				£ 215,514.26

2014/15 Projects (b/f)	Armley	Bramley	Kirkstall	Area Wide	Priority key
IW/13/30/R Domestic Violence Support Group	£ 800.00	£ -	£ -	£ 800.00	1
IW/14/09/R World War 1 commemoration (Bramley book)	£ -	£ 1,000.00	£ -	£ 1,000.00	4
IW/14/17/R POMOC Help for Eastern European Community	£ 2,158.66	£ -	£ -	£ 2,158.66	1
IW/14/19/R Bramley Community Shop	£ -	£ 2,074.45	£ -	£ 2,074.45	1
IW/14/25/R Priority Neighbourhood Pot	£ 1,744.86	£ 1,744.86	£ -	£ 3,489.72	5
IW/14/29/R Armley fingerpost	£ 750.00	£ -	£ -	£ 750.00	4
IW/14/30/R Ley Lane project	£ 3,000.00	£ -	£ -	£ 3,000.00	5
IW/14/31/R Gotts Park Golf Club	£ 5,000.00	£ -	£ -	£ 5,000.00	4
IW/14/32/R Citizenship Project	£ -	£ 4,310.00	£ -	£ 4,310.00	2
IW/14/33/R Armley Children's Library equipment	£ 3,500.00	£ -	£ -	£ 3,500.00	2
IW/14/34/R Armley alcohol outreach	£ 3,000.00	£ -	£ -	£ 3,000.00	5
IW/14/35/R Employment project	£ 6,000.00	£ -	£ -	£ 6,000.00	5

Total of schemes approved in 2014-15	£ 25,953.52	£ 9,129.31	£ -	£ -	£ 35,082.83
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2015/16 Projects Approved	Armley	Bramley	Kirkstall	Area Wide	Priority key
IW/15/01/LG Small grants & skips	£ 4,609.46	£ 4,609.46	£ 4,609.46	£ 9,828.38	1
IW/15/02/LG Festive Lights	£ 2,150.00	£ 2,650.00	£ 2,400.00	£ 7,200.00	1
IW/15/03/LG Tasking Budget	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 4,500.00	1
IW/15/04/LG Park Run	£ -	£ 3,000.00	£ -	£ 3,000.00	5
IW/15/05/LG Community Committee Meeting and Publicity Budget	£ 500.00	£ 500.00	£ 500.00	£ 1,500.00	6
IW/15/06/LG Hanging Baskets	£ 975.33	£ -	£ -	£ 975.33	1
IW/15/07/LG Winter Warmer Packs	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 8,019.00	5
IW/15/08/LG Gardening for Wellbeing	£ 1,981.00	£ 1,981.00	£ 1,981.00	£ 5,943.00	5
IW/15/11/LG Aim For It - Revizit	£ 900.00	£ 900.00	£ -	£ 1,800.00	2
IW/15/12/LG New Wortley Community Centre	£ 10,000.00	£ -	£ -	£ 10,000.00	1
IW/15/13/LG St George's Crypt Food Parcel Service	£ 2,000.00	£ -	£ -	£ 2,000.00	1
IW/15/14/LG Armley Festive Light Switch On	£ 3,500.00	£ -	£ -	£ 3,500.00	1
IW/15/15/LG Breeze Saturday Night Project (BSNP) at Armley Leisure Centre	£ 8,000.00	£ -	£ -	£ 8,000.00	2
IW/15/16/LG Atlanta St CCTV	£ -	£ 5,000.00	£ -	£ 5,000.00	1
IW/15/17/LG Bramley Christmas light switch on	£ -	£ 2,947.00	£ -	£ 2,947.00	1
IW/15/18/LG Fairfield Community Centre core costs	£ -	£ 5,000.00	£ -	£ 5,000.00	1
IW/15/19/LG Mummy project	£ -	£ 3,500.00	£ -	£ 3,500.00	5
IW/15/20/LG Bramley Grit bin refills	£ -	£ 604.00	£ -	£ 604.00	5
IW/15/21/LG Broadlea Hill CCTV Monitoring costs	£ -	£ 1,784.00	£ -	£ 1,784.00	1
IW/15/22/LG Kirkstall festival	£ -	£ -	£ 5,000.00	£ 5,000.00	1
IW/15/24/LG Leave Leeds Tidy * INW Managing*	£ -	£ -	£ 1,242.00	£ 1,242.00	3
IW/15/26/LG Childrens' Champion Hawksworth Wood	£ -	£ -	£ 5,000.00	£ 5,000.00	2
IW/15/27/LG Kirkstall Family Activities (Spens)	£ -	£ -	£ 7,000.00	£ 7,000.00	2
IW/15/29/LG Community Angels	£ -	£ 1,827.00	£ 1,827.00	£ 3,654.00	1
IW/15/30/LG New Wortley summer club match funding for YAF	£ 1,133.00	£ -	£ -	£ 1,133.00	2
IW/15/32/LG Youth Service targeted summer activities	£ 1,433.00	£ 934.00	£ 934.00	£ 3,301.00	2
IW/15/33/LG Motiv-8 counselling service	£ 4,099.00	£ 4,099.00	£ -	£ 8,198.00	2
IW/15/34/LG Ley Lane Footpath resurfacing	£ 3,500.00	£ -	£ -	£ 3,500.00	4
IW/15/35/LG New Wortley PEP Worker	£ 15,000.00	£ -	£ -	£ 15,000.00	1
IW/15/36/LG Bramley Community Shop	£ -	£ 10,000.00	£ -	£ 10,000.00	4
IW/15/37/LG Money Buddies	£ 1,065.00	£ 1,065.00	£ 1,065.00	£ 3,195.00	1
IW/15/38/LG Ley Lane CCTV *PLUS CRIS CAPITAL £5K*	£ 5,000.00	£ -	£ -	£ 5,000.00	1
IW/15/40/LG Community worker continuation	£ 715.95	£ -	£ -	£ 715.95	1
IW/15/41/LG Community Development Worker (CF PH project from 14.17.R & Match with OW.15.20)	£ 4,607.32	£ -	£ -	£ 4,607.32	2
IW/15/42/LG CLLD contribution	£ 1,100.00	£ 1,100.00	£ 1,100.00	£ 3,300.00	1
IW/15/43/LG Red Grit Acting Course	£ -	£ -	£ 1,811.00	£ 1,811.00	4
IW/15/44/LG Kirkstall Flood relief projects	£ -	£ -	£ 10,000.00	£ 10,000.00	4
IW/15/45/LG Milford Rugby Club equipment	£ -	£ -	£ 2,200.00	£ 2,200.00	5
IW/15/46/LG Kirkstall in Bloom garden	£ -	£ -	£ 3,000.00	£ 3,000.00	5
IW/15/47/LG Broadleas Teatime Club	£ -	£ 5,779.00	£ -	£ 5,779.00	1
IW/15/48/LG Kirkstall Pocket Park	£ -	£ -	£ 4,050.00	£ 4,050.00	1
Arm/15 Armley Billboards	£ -	£ -	£ -	£ -	N/A
New/15 New Wortley Community Centre/ Land Rent	£ -	£ -	£ -	£ -	N/A

Total of schemes approved in 2015-16	76,769.06	61,779.46	58,219.46	-	191,786.98
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Total Spend 2015-16 (incl b/f schemes from 2014-15)	102,722.58	70,908.77	58,219.46	-	226,869.81
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Total Budget Available for projects 2015-16	110,830.87	76,703.95	63,062.27	-	250,597.09
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Remaining Budget Unallocated	8,108.29	5,795.18	4,842.81	-	23,727.28
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Memo - Youth Activity Fund

YAF14/15	Projects roll forward from 2014/15	3,982.68	4,538.00	0.00	8,223.68	8,223.68
YAF15/16	Projects going forward for 2015/16	11,279.00	18,408.45	14,934.00	44,622.45	44,622.45

Key		
1	Supporting Communities and Tackling Poverty	£ 103,461.77
2	Being a Child Friendly City	£ 46,849.32
3	Dealing Effectively with the City's Waste	£ 1,242.00
4	Promoting Sustainable and Inclusive Economic Growth	£ 32,061.00
5	Delivery of the Better Lives Programme	£ 41,755.72
6	Becoming a more Efficient and Enterprising Council	£ 1,500.00

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Funding / Spend Items	Armley	Bramley	Kirkstall	Area Wide	Total
Balance Brought Forward from 2013-14	4,418.68	8,200.32	7,250.00		19,869.00
New Allocation for 2014-15	14,790.00	14,790.00	14,790.00		44,370.00
Total available (inc b/f bal) for schemes in 2014-15	19,208.68	22,990.32	22,040.00		64,239.00
Schemes approved 2013-14 to be delivered in 2014-15	5,651.57	4,538.00	-		9,892.57
Total Available for New Schemes 2014-15	13,557.11	18,452.32	22,040.00		54,049.43

Projects Carried forward from 2014/15					
Projects	Armley	Bramley	Kirkstall	Area Wide	
IWYAF/14/01 Engage summer activities	£ 3,403.57	£ -	£ -	£ 3,403.57	
IWYAF/14/17 AIM Education Easter activities and young leaders programme	£ -	£ 2,987.00	£ -	£ 2,987.00	
IWYAF/14/18 BARCA Easter Active programme	£ 388.00	£ 1,551.00	£ -	£ 1,642.00	
IWYAF/14/19 Castle primary after school club	£ 990.00	£ -	£ -	£ 990.00	
IWYAF/14/20 NWCC Youth event & consultation	£ 870.00	£ -	£ -	£ 870.00	
Total of Schemes Approved brought forward	£ 5,651.57	£ 4,538.00	£ -	£ 9,892.57	

PROJECTS 2015/16					
Projects	Armley	Bramley	Kirkstall	Area Wide	
IW/15/01/YF Summer club	£ 2,267.00	£ -	£ -	£ 2,267.00	
IW/15/02/YF Mini Breeze	£ -	£ 3,825.00	£ 3,825.00	£ 7,650.00	
IW/15/03/YF Lazer Centre summer activities	£ 1,990.00	£ 1,990.00	£ 1,990.00	£ 5,970.00	
IW/15/04/YF Summer camp	£ -	£ 4,000.00	£ -	£ 4,000.00	
IW/15/05/YF Social action project	£ 366.00	£ 366.00	£ 367.00	£ 1,100.00	
IW/15/07/YF Minecraft workshops	£ 394.00	£ 394.00	£ 394.00	£ 1,182.00	
IW/15/08/YF Summer holiday trips	£ 435.00	£ 1,856.45	£ -	£ 2,291.45	
IW/15/09/YF Playbox summer activities	£ 4,000.00	£ -	£ -	£ 4,000.00	
IW/15/10/YF Community Angels	£ 1,827.00	£ 1,827.00	£ -	£ 3,654.00	
IW/15/11/YF Woodbridges youth project	£ -	£ -	£ 8,358.00	£ 8,358.00	
IW/15/12/YF School holiday camp	£ -	£ 4,150.00	£ -	£ 4,150.00	
Total 2015/16 Projects	£ 11,279.00	£ 18,408.45	£ 14,934.00	£ 44,622.45	
Total Spend 2015-16 (incl b/f schemes from 2014-15)	£ 16,930.57	£ 22,946.45	£ 14,934.00		
Total Budget Available for projects 2015-16	£ 19,208.68	£ 22,990.32	£ 22,040.00		
Remaining Budget Unallocated	£ 2,278.11	£ 43.87	£ 7,106.00	£ 9,427.98	

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Report of: The West North West Area Leader (Citizens and Communities)

Report to: The Inner West Community Committee (Armley, Bramley & Stanningley and Kirkstall)

Report author: Sarah Geary (3367872)

Date: 9th March 2015

For decision

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the three sub groups of the Committee: General Purposes, Children and Young People and Environment.
2. This report updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting.

Main issues

3. **Children & Young People – Champion: Cllr C Gruen**

Sub group – 11th January 2016

- The focus of this meeting was access to the arts and the Leeds Capital of Culture bid. Officers from City Development, Arts Development and Leeds Inspired attended and discussed how the Capital of Culture bid will involve children and young people from Inner West Leeds. Young people are an important part of the bid and the delivery. An engagement steering group has been established and is Chaired by Armley resident and Director of East Street Arts, Nicola Greenan.
- It was noted that the Communities Team receives very few funding applications for arts based projects for young people.

- Barca are setting up a new youth group for young people at Moorside Community Centre due to start in February.

4. **Environment – Champion: Cllr Smart**

Sub group – 27th November 2015

- 24 new properties have been proposed on the Broadleas. The contracts will be allocated at the end of the financial year and the build to take place soon after. 8 homes have been proposed for the Lord Cardigan site and expected to be completed summer 2017. Further work to evaluate the scheme on Mistress Lane is taking place following suggested changes to Stanningley Rd.
- The bulky waste collection is up and running and is now collected Monday – Friday. Listed items will be removed regardless of condition.
- A discussion took place around proposed projects for the Pocket Park funding. Concerns were raised about the deadline for applications and time scales to deliver projects if successful.
- The RERF (Recycling and Energy Recovery Facility) will be fully operational from March 2016. The process of burning the waste will generate enough electricity to power 20,000 homes.

Pocket Park Funding

In January the Kirkstall Valley Park Board received confirmation that they had been successful in their application for £9750 Pocket Park funding from DCLG. This new pocket park will be on land to the rear of St Ann's Mill next to the river. These monies will be matched with Wellbeing monies giving a pot of just under £20,000. These capital works to create a footpath and small park area contribute to the aspiration of joining up areas of greenspace along the valley bottom. The work will be carried out by Groundwork Leeds and The Conservation Volunteers at Hollybush and will be managed by the Kirkstall Valley Park Board.

5. **Health & Wellbeing & Adult Social Care – Champion: Cllr Lowe & Cllr Venner**

- PEP High Rise worker – The worker started in December and is making good progress connecting to local agencies such as New Wortley Community Centre and local GP practices. She has also engaged with over 20 local clients.
- Barca is trialling an alcohol and harm reduction breakfast club. The need for this had been identified by a number of local agencies. This project is now underway based at Armley JunKtion.

6. **Employment, Skills & Welfare – Champion: Cllr McKenna & Cllr Heselwood**

The Employment, Skills & Welfare Board met on the 23rd February, key updates include:

- Saira Luffman, Headteacher at Swallow Hill updated the meeting on progress made at the school in recent years. This has included improved student attendance and a reduction in persistence absence. There are significant challenges the school still faces including identified need in speech, language and communication on entry; low attainment on entry, 34% of students with English as an additional language and high in year admissions.
- West Leeds CLLD funding – Joe Kent updated that a final funding decision will be agreed by the end of February.
- Leeds City College updated that the ESOI classes at Armley Hub were very popular attracting up to 35 people per class.
- Enquiries will be made as to job opportunities with Lidl with a new site currently being built on half mile lane.

7. Armley Forum – 19th January

- Police, Housing and other agencies carried out a day of action on the Wythers. 91 premises were visited and lots of information gathered.
- Officers from trading standards carried out test purchasing on Town Street and three premises failed. One owner is being taken to court and two others received cautions.
- The Police reported that £520,000 worth of cannabis was seized in 2015 by the Armley Neighbourhood Policing Team leading to eight convictions.
- Former West Leeds Family Learning Centre - Asset Management Officers at the meeting explained that the centre on Whingate was demolished last year following anti-social behaviour and vandalism. It had been left empty since its closure as it was being considered for an extension to Whingate Primary, but this was ultimately rejected by governors. Now local residents and the wider community are being consulted on the future of the site. As it is quite small there are limited options, and housing could see six pairs of semis or up to 15 dwellings. This could be private or social housing, but there is scope for other uses such as a GP surgery or care home. There have also been suggestions for a play area, but this would be difficult as planning law dictates that it must be at least 20 metres away from residential properties.

8. Bramley & Stanningley Forum – 28th January 2016

The Bramley & Stanningley Forum was held at the Eric Atkinson Centre, on Waterloo Gardens and focused on the following:

- Barnardos Nightwatch scheme – Emma Bunch from Barnardos Child Sexual Exploitation unit was in attendance to talk about the work of the Nightwatch project, a scheme working with businesses to raise awareness of the issues around child sexual exploitation, the signs to look out for and how to report any concerns.
- Work will be commencing in February 2016 to improve the car parking facilities at Bramley Shopping Centre. The car park at the rear of the centre will be extended to cope with the additional demand whilst the front car park is closed, and will encompass the grassed area next to Farms Foods for the duration of works.

- Gerard Tinsdale and Alison Pearce from Housing Leeds talked about upcoming local developments at the former Lord Cardigan pub site and on the Broadleas estate, and the work of the areas TARA's.

9. Kirkstall Forum – 26th January 2016

The Kirkstall forum was held at the Burley St Mathias Centre and this time focussed mainly on issues in Burley. This included:

- Planning issues – Steve Butler explained some of the national planning context in relation to Houses of Multiple Occupation (HMOs) and the extent to which the Council knew how many of these there were and where they are located.
- Discussion was had about a number of individual sites including Boston Exchange and St Anns Mill.
- An increasing problem of empty and derelict sites in the Ward – Rising Sun Pub, George IV, Burley Liberal Club, Cardigan Arms.
- Gullies – Jason Singh explained that Leeds is one of the few Authorities that still has a proactive maintenance programme but this is limited with nearly 180 000 gullies across the City to maintain. He encouraged residents to report concerns about blocked gullies

10. Kirkstall Town & District Centre Scheme

The plans for the landscaping works for the area around the leisure centre have now been finalised. The planting works are due to be completed in Spring with the hard landscaping work to be carried out in Autumn 2016. Part of the scheme is the design and installation of a new piece of public artwork. A small panel has been established to work with The Tetley to agree the design brief and steer this work. A detailed brief will be created and released in May that will be open to all artists to bid for.

11. WW1 Commemoration's

To commemorate the first day of the Battle of the Somme there is a proposal to mark the contribution made by the Leeds Pals Battalions by employing buglers to play an appropriate piece to mark the point in time at which men went into battle at 7.30am on July 1st. One bugler will be located in each Committee area, the exact location to be determined by each Committee.

There is also funding available of up to £1000 to support any additional events.

Corporate

- ### 12. a. Consultation and engagement
- Local priorities were set through the Area Business Plan process.

13. **b. Equality and diversity / cohesion and integration** - The Business Planning process takes into account equality, diversity, cohesion and integration issues.
14. **c. Council policies and city priorities** - The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

Conclusion

15. The work of the sub groups are essential in the delivery of the Community Committee priorities. The Communities Team continues to look at opportunities to develop projects and promote new ways of working to achieve the objectives outlined in the Business Plan.

Recommendations

16. To note the report including the key outcomes from the sub groups;
To decide on the location for bugler as noted at point 11.

Background information

- None

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Report of the City Solicitor

Report to: Inner West Community Committee, [Armley, Bramley & Stanningley, Kirkstall]

Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194

Date: 9th March 2016

For decision

Dates, Times and Venues of Community Committee Meetings 2016/2017

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2016/2017 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2015/16, this Committee held four meetings.
3. To be consistent with the number of meetings held in 2015/16, this report seeks to schedule four Community Committee business meetings as a minimum for 2016/17. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2015/16, where such workshops were held, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2016/17, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule a minimum of four Community Committee business meetings for 2016/2017 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2016/17 is as follows:
 - **22 June 2016 at 6pm**
 - **7 September 2016 at 6pm**
 - **7 December 2016 at 6pm**
 - **8 March 2017 at 6pm**

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Wednesday and the proposed dates and times (above) reflect this pattern
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

Options

9. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2016/17, Members are requested to agree the arrangements for the same period.

Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2016/17 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

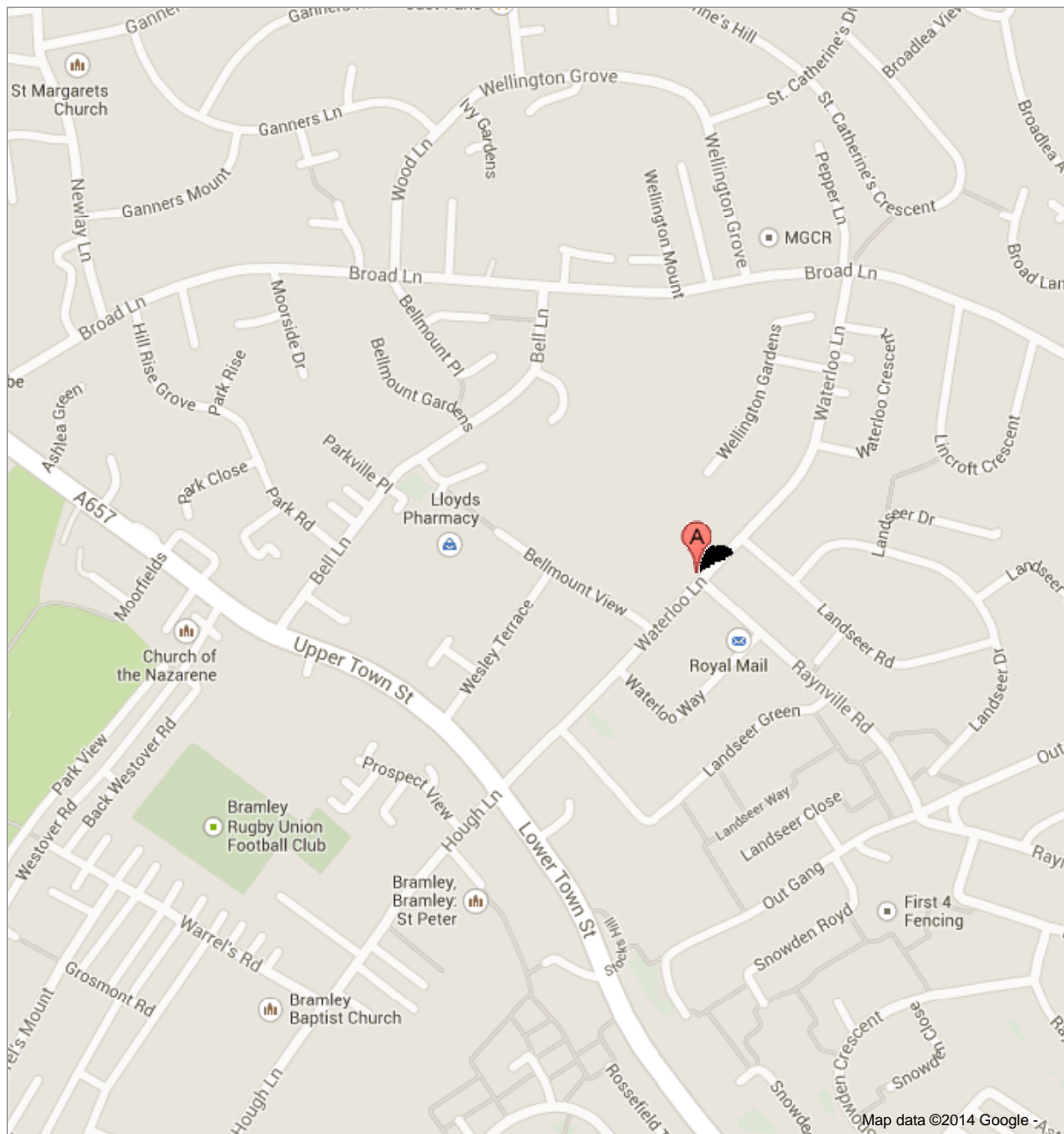
Background information

- Not applicable

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